



CRANBERRY BAY HOMEOWNERS ASSOCIATION, INC.

Rules and Regulations

Division: Dock Management Committee (DMC)

Subject: Dock Owner Private Transfers and Sales

Applicability: Residents and Dock Owner(s) of Cranberry and Maple Bay area

Procedure:

A. Conditions:

1. Dock Owner(s) are requesting to sell or submit a private transfer of current dock assignment(s) to a Cranberry Bay or Maple Bay owner of a lot with an inhabitable dwelling.

B. Procedures:

1. Prior to transfer or sale of a dock assignment, Dock Owner(s) must notify CBHA in writing utilizing the CBHA Dock Private Sales Transfer Form document DMC 008.

a. Prerequisites for consideration of transfer or sale include:

- i. Dock Owner(s) are current with all fees.
- ii. Dock Owner(s) are not in violation of any Dock or CBHA rules and regulations.
- iii. Dock Owner(s) have been verified as Cranberry or Maple Bay lot owners with existing inhabitable dwellings.

2. Documentation

- a. A Dock Private Sales Transfer Form must be completed and signed by both Current Owner and New Owner.
- b. A Dock Transfer Fee must be paid to CBHA with submission.
- c. A DUILA must be signed by the New Owner.

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| Reviewed By: | | Date of Review: | |
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DMC Committee Chair

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| Approved By: | | Date of Approval: | |
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Board of Trustees, President