



# CRANBERRY BAY HOMEOWNERS ASSOCIATION, INC.

## RULES AND REGULATIONS

**Division:** Dock Management Committee (DMC)

**Subject:** Dock Waiting List Management

**Applicability:** The approved CBHA Board of Trustees Dock Management Chair and Committee Members

**Procedure:**

**A. Conditions:**

1. DMC will maintain records of Owner(s) of inhabitable dwellings without docks within the Cranberry Bay and Maple Bay areas and will verify ownership by utilizing the CBHA and / or public records of property owner(s).

a. Prerequisites include:

- i. Inhabitable dwelling without a dock
- ii. Current CBHA Member

**B. Waiting List Procedure:**

1. DMC will maintain a current updated listing of homeowners meeting prerequisites

a. Owner(s) will be positioned on the waiting list by CBHA's receipt of the Dock Waiting List Request form.

i. Owner(s) may have multiple properties listed on 1 form.

2. DMC will maintain, update and control all documents in regards to the Waiting List.

a. Refer to CBHA 005 Dock Re-Assignment Policy and Procedure for assignment procedures.

**C. Definitions :**

**Inhabitable Dwelling(s) – residence that is suitable for living or dwelling within.**

<b>Reviewed By:</b>		<b>Date of Review:</b>	
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*DMC Committee Chair*

<b>Approved By:</b>		<b>Date of Approval:</b>	
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*Board of Trustees, President*